



The Office Building of the Year (TOBY) BOMA Seattle King County 2009/2010 Contest Schedule

The Office Building of the Year "TOBY" Award was created in 1985 to salute excellence in the office building industry. Now, close to 25 years later, it remains the most prestigious and comprehensive program of its kind in commercial real estate, recognizing quality in office buildings and awarding excellence in office building management.

BOMA Seattle King County along with the TOBY committee invites you to submit your building and/or buildings in The Office Building of the Year Awards for 2009-2010. Regional and International judging now takes place on-line and BOMA offers the expertise of former winners to assistance with the process. The attached schedule will guide you through the months up to the final submission at the Regional level on March 5, 2010. The local entry cost is \$150.00 for expenses related to local judging and awards. A \$25.00 data submission fee for each building entering the online system will be collected at the time of sign in. Then, \$225.00 will be required before final submission at the regional level. This fee would be sent directly to BOMA International for Regional and International level judging.

September, 2009	Contest Call for Entries!
October 8, 2009 (10:30AM @ BOMA)	Orientation meeting for potential participants – Q & A - examples
November 6, 2009	Entry Form and Fee Due Date
Now through January, 2010	Portfolio development
January 11-15, 2010	Building Inspections - 70% Required in Scoring
January 15, 2010	Portfolio's Due in BOMA Office
February, 2010	Local Winners Announced at BOMA's General Meeting
January –March 5, 2010	Continuing development of Regional electronic portfolios submissions
March 5, 2010*	Regional Submission due date *
March 8-17, 2010	Regional judging
March or April, 2010	Regional winner's announced at BOMA's March or April General Meeting
April, 2010	International judging of Regional winners
June, 2010	International winners announced at BOMA's summer convention
	* <i>Submission information can not be changed after this date</i>

For rules & qualifications:
www.boma.org
 (GET INVOLVED; TOBY Awards)

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